How to make an Inter-lending Request

Resources (e.g. books & articles) not Available in the UP Library Collection OR Available but OUT on loan OR Available but not Circulating OR Available but at the Study Collection
On the Library page, at Books (Quick Search tab)

Title of book to search for:
Performance auditing: Contributing to accountability in democratic government
Search Results
Book results page
Interlending Request page: Request form
The Request form (cont.)

International Requests requirements

PLEASE TAKE NOTE: International material can only be requested if permission and cost codes have been obtained from users' departments.

Additional information for articles

Article title, author, volume, pagination (optional)

Complete this if requesting an Article
Request form (cont.)

Complete Form (all information compulsory)

Select branch where you will be fetching the book

* ILL Service Type: Book/Media - Loan
* Your Branch Location: Merensky Library
* Department: Other
* Status: Full time DLS person

Contact information:
* Name and surname: Clara Ngobeni
* E-mail Address: clara.ngobeni@up.ac.za
* Staff/Student Number (without the "u" prefix): 
* Address: University of Pretoria, Main Campus, Corner Roper & i
* Contact Number: 0124204715
* Country: South Africa
Submit Request
Request results

Note this Number!!
(for FOLLOW-UP purposes with the Interlending Department in the library)
After submission

- The Inter-lending department will contact you directly when your book/article has been received.
- Fetch the book from the Interlending Desk at Level 3 (Library entrance)
- Interlending Desk contact details: 012 420 3229 OR interlending@up.ac.za

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